



MAURITZBERG

Instructions to become a member of Mauritzberg Golf Club

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I Get registered and become a member:

Fill out the form on Mauritzberg website. Link: <http://www.golfsolutions.se/mauritzberg>

You can also use Google translate to make the translation of the form. Link: <http://translate.google.se/translate?hl=sv&sl=sv&tl=en&u=http%3A%2F%2Fwww.golfsolutions.se%2Fmauritzberg>

Fill out your name, like your name is printed on your Credit Card

Fill out your address.

Your postal code "Postnr"
City and Country "Postadress"

Fill out your Mobile number under "Mobile"

Fill out the date of birth by using the format Year/Month/Date and add four zeros 0000
e.g: 7508020000 (2 august 1975)
If you have a Swedish social security number fill please add these.

E-post = your e-mail

Ev. Spelhandicap = Your HCP

Ev. Golf-ID = Your Swedish Golf-ID (leave empty if you don't have one)

Övrig information = Other information

If you just want to have the membership without the magazine "Svensk Golf" choose "Greenfeemedlemskap 500:-".
If you live in Sweden the magazine is included in the price.

If you are interested to have the monthly golf magazine choose "Greenfeemedlem utland med tidningen Svensk golf 900:-"

If you preffere Mauritzberg Golf Club to be your home club, choose "Ja".

Choose the option to pay with the Credit Card "Kortbetalning online".





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II Payment:

Click on the English flag when you enter the payment website:

1. Fill out your card number, expiry date and security code and press "pay Order."

TELLUSPAY WEBORDER V3.9 - Windows Internet Explorer

https://secure.tellusp... Samport Paym... Google

ORDER NO: 75080200026

BUYER: John Smith, Address: 00100 Helsinki Finland, test@mauritzberg.se

SELLER: Mauritzberg AB, MAURITZBERG SVÄGEN 5, 61031 VIKBOLANDET, Sweden, ORG.Nr 5564018157

Article	Quantity	Price	Sum
Medlemskap Mauritzberg Greenfeemedlemskap	1	500,00 kr	500,00 kr
Sum			500,00 kr
Total Sum (SEK)			500,00 kr

Security information:
Your payment is secured by **Samport Payment Services AB**. The card number is sent through a strongly encrypted connection directly to the bank. The merchant does not have access to any information about the card or your bank account. **Samport secure server software (SSL)** is industry standard and among the best software available today for secure commerce transactions.

UCAF / 3-D Secure
Our system will automatically check if your card support UCAF / 3-D Secure. MC SecureCode and Verified by Visa protects your existing MC / Visa card with a personal password, giving you reassurance that only you can use your MC / Visa card online. Contact your card issuer to activate UCAF / 3-D Secure.

Your cardholder statement will be billed as **MAURITZBERG GOLF CLUB**

Fill in your payment data

Card number:

Expiry date: Jan (01) / 2010

Security code (CVV2): What is CVV2?

We accept:

Help!
Click on respective fieldnames to get help through the payment!
We refer questions concerning declined payments to your card issuer.
Payment: service from samport.com



2. When the payment is registered you will get the invoice receipt by email.

3. It can take couple of days before you get a confirmation from Mauritzberg Golf Club with your new Golf-ID number.



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III Logging in to www.golf.se:

You will receive your Golf Card to your home address within 3 weeks.

You can login to golf.se with your Golf-ID

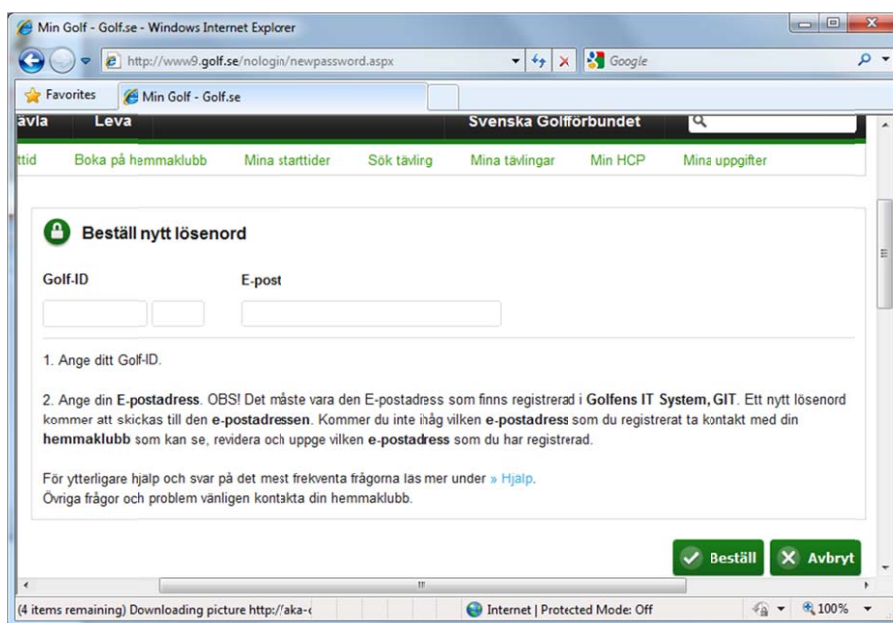
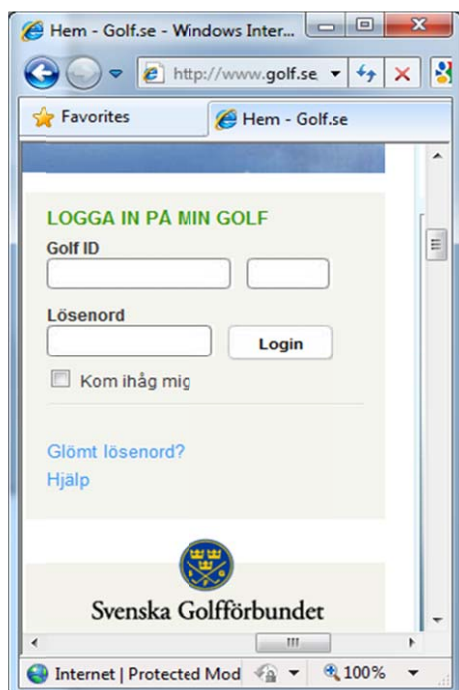
The last four digits of your Membership card are the **password** to your account.

Golf-id = YYMMDD (three last digits)

“Lösenord” = Password

If you urgently need your golf certificate you can get your a new password by pressing the “Glömt lösenord” button.

Fill out your Golf-id and your email (“E-post”) and press the “Beställ” button. You’ll receive a new password to your email. This can be only be done after Mauritzberg Golf Club have sent you the confirmation email with your new Golf-id.

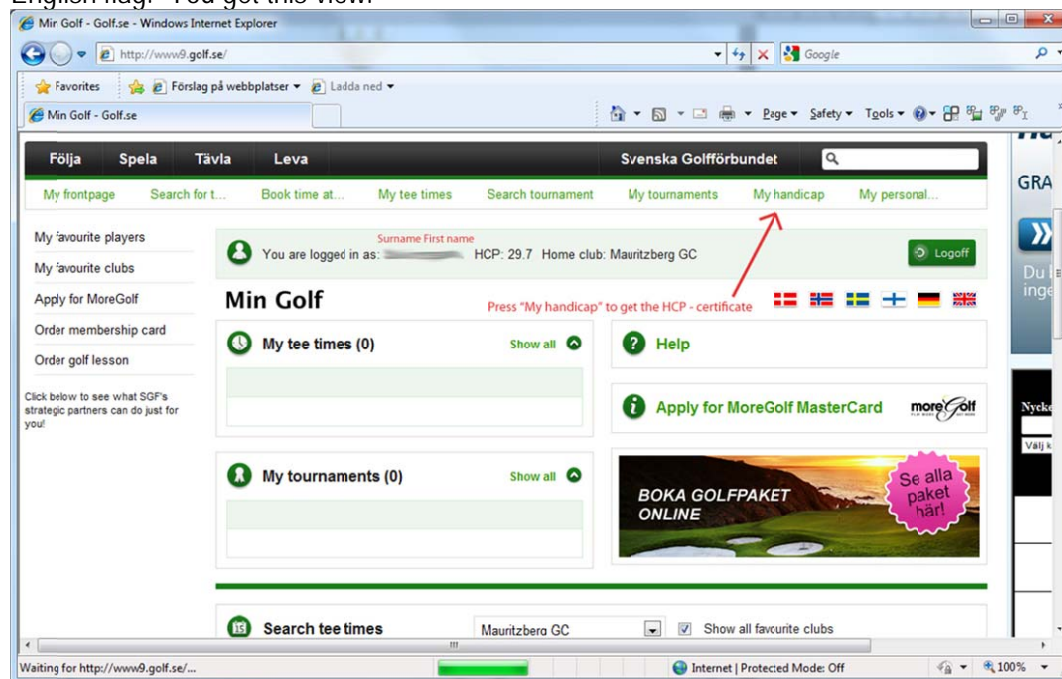




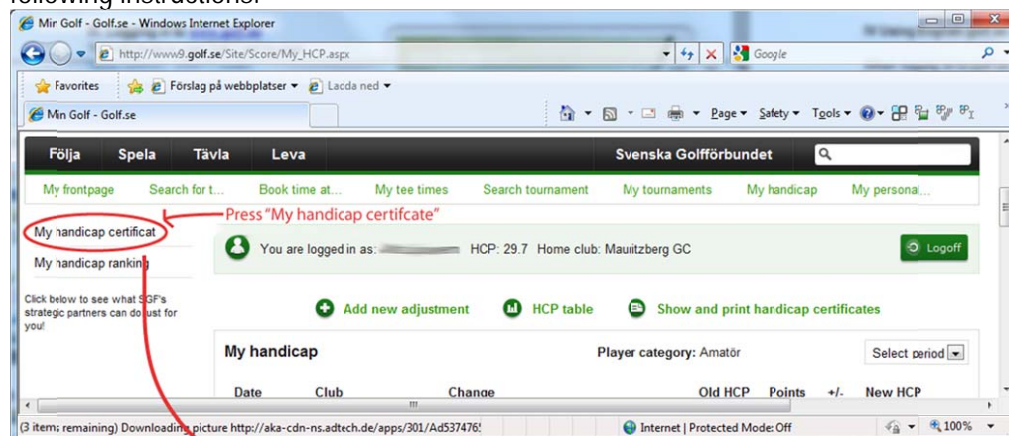
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IV Using English language in golf.se and printing your HCP certificate:

When logging in to golf.se you can conveniently change language to English by pressing the English flag. You get this view:



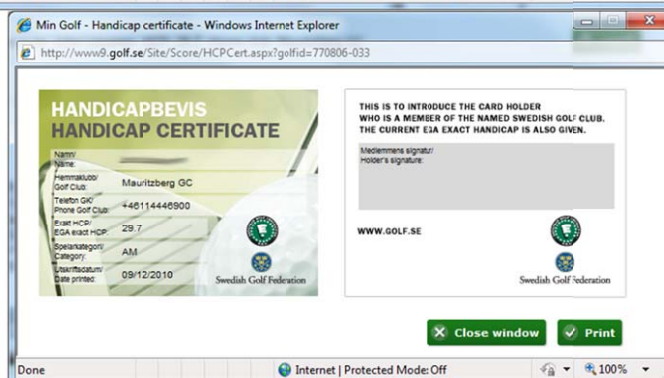
When playing golf outside Sweden, Denmark and Norway it is recommended that you have with you the HCP certificate and Membership Card, which can be print according to the following instructions:



You get this pop-up window up:

Print this certificate and keep it with you when playing outside Sweden, Norway and Denmark

Sign the certificate





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V Changing your contact information in golf.se:

Press "My personal" in the main menu. Change your information and press "approve".
Your information is updated to system.

The image displays two screenshots of the 'My personal' profile page on the golf.se website. The top screenshot shows the 'addresses' section, which includes fields for Residence, Invoice address, Address, C/O, Postbox, Zipcode, City, and Country. The bottom screenshot shows the 'Contact' section, which includes fields for E-mail (Private and Work), Phone and cellphone (Private phone, Work phone, Fax, Cellphone private, Cellphone work), Member clubs (Home club, Member club), and Is part of family group (Name, Golf-ID, Home club, Family Contact, Recipient of Swedish Golf). Both screenshots show the user is logged in as 'HCP: 29.7 Home club: Mauritzberg GC' and have 'Approve' and 'Cancel' buttons at the bottom.



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VI Changing the password in golf.se:

Press the button "Change password" and "approve"

The screenshot shows a web browser window displaying the 'Change password' page on golf.se. The user is logged in as 'HCP: 29.7 Home club: Mauritzberg GC'. The page has a green header with navigation links: 'Följa', 'Spela', 'Tävla', 'Leva', and 'Svenska Golf förbundet'. Below the header, there are links for 'My frontpage', 'Search for...', 'Book time at...', 'My tee times', 'Search tournament', 'My tournaments', 'My handicap', and 'My personal...'. The main content area is titled 'Change password' and contains a form with three input fields: 'Old password', 'New password', and 'Repeat password'. There are 'Approve' and 'Cancel' buttons at the bottom right of the form. A 'Logoff' button is also visible in the top right corner of the user profile area.

VII Changing the Handicap:

Press the "My handicap" button in the main menu and press the button "+Add new adjustment" and "Continue"

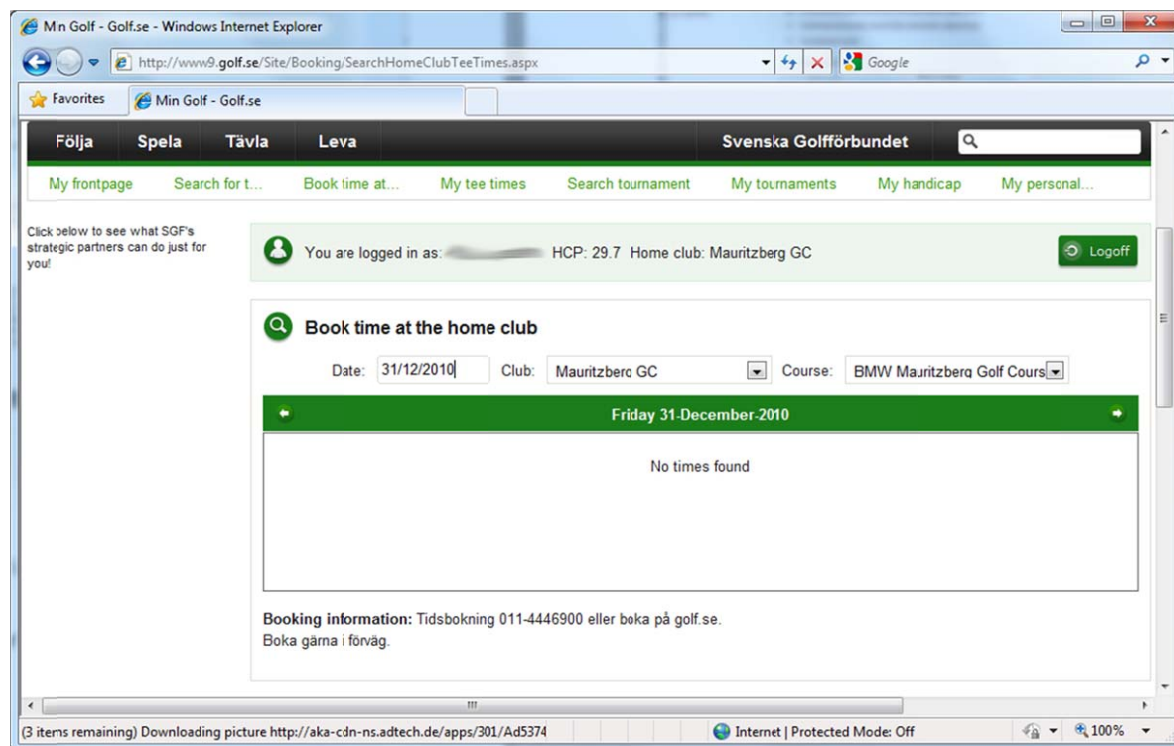
The screenshot shows a web browser window displaying the 'Adjust handicap' page on golf.se. The user is logged in as 'HCP: 29.7 Home club: Mauritzberg GC'. The page has a green header with navigation links: 'My frontpage', 'Search for...', 'Book time at...', 'My tee times', 'Search tournament', 'My tournaments', 'My handicap', and 'My personal...'. Below the header, there are links for 'My handicap certificat' and 'My handicap ranking'. The main content area is titled 'Adjust handicap' and contains a form with several sections. The first section has three radio buttons: 'Announced private round (Up- and downwards adjustment)', 'Unannounced private round (Only downwards adjustment)', and 'Tournament round'. The second section has two radio buttons: 'Select club' and 'Or enter club name and perhaps course name (in case the course is not on the list)'. The 'Select club' section has dropdown menus for 'Select club' and 'Select course'. The 'Or enter club name...' section has input fields for 'TEST GOLF COURSE' and 'Course name: TEST GOLF CLUB'. The third section has input fields for 'Points: 38', 'Date: 19/05/2011', and 'Time: 10:00'. The fourth section has two radio buttons: 'Select favourite player' and 'Enter marker information (The marker must have an official handicap)'. The 'Enter marker information' section has input fields for 'Name: TEST PAYER', 'Home club: Helsinki GC', and 'HCP: 20.0'. There are 'Cancel' and 'Continue' buttons at the bottom right of the form.



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VIII Book a tee time in golf.se:

In the main many press the "Book time at" and choose any available golf club. You can then choose the time and you'll get a confirmation to your email.



You can notice your tee times when clicking "my tee times"
You will also be able to cancel your tee-times.

Welcome to Mauritzberg Golf Club:

Your membership is automatically associated to European Golf Association (EGA) and Swedish Golf Association (SGF). This will offer you insurance when you visit golf courses around the world. The membership is valid thru calendar year and will automatically expire if you for any reason decide not to continue.

A complimentary Green fee, at Mauritzberg GC, is included and we encourage you to make a reservation at the hotel. For further information please login at: www.mauritzberg.se

Kind regards:

Peter Nyberg

Golf Club President

Mauritzberg Golf Club

Tel: +46-11-444 6900

golf@mauritzberg.se

www.mauritzberg.se